

February 27, 2023

Mason City – City Hall
Mason City, IA 50401
Virtual Meeting Via Zoom

MINUTES
PUBLIC HEARING OF THE MASON CITY CONFERENCE BOARD

On call of Bill Schickel, Mayor of the City of Mason City, Iowa, and Chair of the Mason City Conference Board, representatives of the three tax levying bodies of Mason City met in the 2nd floor conference room at City Hall, Monday, February 27th, 2023 at 12:00PM.

The following members were present: Mayor Bill Schickel in the chair; John Jaszewski, Will Symonds, and Paul Adams representing the Mason City City Council; and Casey Callanan, Lori Meacham Ginapp and Chris Watts representing the Cerro Gordo County Board of Supervisors. Also present were Brent Hinson, Deputy City Administrator, and Tara Brueggeman, Mason City Assessor, acting as clerk.

It was moved by Mr. Callanan and seconded by Mr. Adams to adopt the meeting agenda. All ayes, motion carried. It was moved by Mr. Jaszewski and seconded by Mr. Watts to approve the minutes of the February 8th meeting. All ayes, motion carried.

Ms. Brueggeman presented the City Assessor Expenditure Policy. It was moved by Mr. Callanan, seconded by Mr. Symonds to adopt the policy. All ayes, motion carried.

The floor was opened for public input regarding the FY 2024 City Assessor Budget at 12:11 PM. There being no public present virtually via Zoom or telephone, it was moved by Mr. Callanan, seconded by Mr. Adams to close the public hearing. All ayes, motion carried.

It was moved by Mr. Adams and seconded by Mr. Jaszewski to adopt the FY 2024 City Assessor budget as proposed. All ayes, motion carried.

See attached adopted City Assessor budget for FY 2024.

There being no additional business, the meeting adjourned at 12:33PM.

Bill Schickel – Mayor

Tara Brueggeman – City Assessor/Clerk

MASON CITY ASSESSOR - FUND 092	FY24 BUDGET
SALARY - ADMINISTRATOR	\$110,513
SALARY - DEPUTY	\$82,885
SALARY - OTHER PERSONNEL	\$92,800
FICA	\$21,894
IPERS	\$27,017
INSURANCE:	
Health & Flex Benefits	\$58,870
Life	\$110
Disability	\$620
WORKERS COMP / PUBLIC OFFICIAL BOND	\$2,500
UNEMPLOYMENT	\$560
MILEAGE	\$5,000
POSTAGE & MAILING	\$8,000
OFFICE SUPPLIES	\$3,000
TELEPHONE	\$1,100
APPRAISAL SERVICES	\$7,500
CONTINUING EDUCATION	\$11,000
SALARY - BOARD OF REVIEW	\$4,900
BOARD OF REVIEW EXPENSES	\$500
COURT/APPEALS/LEGAL	\$25,000
EXAMINING BOARD	\$100
PUBLICATIONS & LEGAL NOTICES	\$1,000
DUES & MEMBERSHIPS	\$2,500
HARDWARE & EQUIPMENT:	
PCs, Tablets, Printers, etc	\$3,000
Copier lease	\$2,500
Office Furniture	\$0
MAPPING SERVICES:	
GIS Department	\$12,000
Pictometry	\$21,230
ESRI ArcGIS	\$1,800
Geogear AgLand	\$3,780
Cyclomedia	\$19,625
SOFTWARE, WEBSITES & MAINTENANCE:	
Vanguard VCS	\$17,380
Beacon Website	\$16,720
Granicus Website	\$1,600
Adobe, Publisher & Bluebeam	\$1,000
REAPPRAISAL PROJECT	\$50,000
TOTAL EXPENDITURES	\$618,004
LEVY RATE	0.47908