



**Assessor**

220 N Washington Ave  
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Mason City, IA 50401-3220  
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January 29, 2013

Mason City City Hall  
Mason City Conference Board  
Mason City, Iowa 50401

On call of Eric Bookmeyer, Mayor of the City of Mason City, Iowa, and Chair of the Mason City Conference Board, representatives of the three tax levying bodies of Mason City met in the 2<sup>nd</sup> floor conference room at City Hall, Tuesday, January 29, 2013 at 12:00 PM.

The following members were present: Mayor Eric Bookmeyer in the chair; Paula Recinos representing the Board of Education; Scott Tornquist, Alex Kuhn, Janet Solberg and Jean Marinos representing the City Council; and Bob Amosson, Phil Dougherty and Jay Urdahl representing the County Board of Supervisors. Also present was Dana Naumann, City Assessor, acting as clerk.

It was moved by Mr. Urdahl to approve the agenda, seconded by Ms. Marinos Upon voting, ayes all.

It was moved by Mr. Tornquist to approve the November 13, 2012 meeting minutes. Mr. Amosson seconded the motion. Upon voting, ayes all.

It was moved by Mr. Tornquist to approve the City Assessor's fiscal year 2012-2013 budget amendment. The motion was seconded by Mr. Urdahl. Upon voting, all ayes.

It was moved by Ms. Marinos to appoint Janel Nagel to the Mason City Board of Review for a six year term expiring December 31, 2018. The motion was seconded by Recinos. Upon voting, all ayes.

Mason City Assessor Dana Naumann then updated the board on the condition of the assessor's office, and her six year plan to review and update all parcel records in Mason City.

It was moved by Mr. Urdahl and seconded by Ms. Solberg to approve the position of Deputy Assessor effective July 1<sup>st</sup>, 2013. Upon voting, all ayes.

It was moved by Ms. Recinos to approve a contract with Vanguard Appraisals, Inc. to complete an appraisal review project of all commercial and industrial properties in Mason City. The motion was seconded by Mr. Dougherty. Upon voting, all ayes.

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It was moved by Mr. Urdahl to approve a contract with Vanguard Appraisals, Inc, to reappraise all residential properties in Mason City. Mr. Tornquist seconded the motion. Upon voting, all ayes.

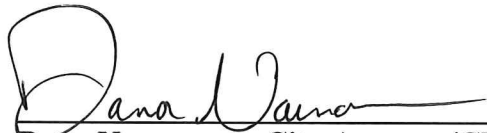
It was moved by Mr. Urdahl to approve the Mason City Assessor's fiscal year 2013-2014 budget proposal of \$424,265 plus \$240,000 per year for five years for the reappraisal projects. Mr. Tornquist seconded the motion. Upon voting, all ayes.

It was moved by Mr. Urdahl and seconded by Ms. Recinos to schedule the public hearings on the Mason City Assessor's FY 2012-2013 budget amendment and FY 2013-2014 proposed budget for Tuesday, February 26, 2013 at 12:00 pm.

It was moved by Mr. Tornquist to adjourn, seconded by Mr. Dougherty. Upon voting, all ayes.



**Eric Bookmeyer – Mayor**



**Dana Naumann – City Assessor/Clerk**